

#### How should flags on RBL properties be flown during the period of national mourning?

Union flags should be flown at half-mast at all RBL properties (including branch properties and clubs) until 8am on the day following the day of the funeral. Half-mast means the flag is flown a third of the way down the flagpole from the top, with at least the height of the flag between the top of the flag and the top of the flagpole. On the advice of the College of Arms, any other UK national flags flown alongside the Union Flag when it is at half-mast should also be at half-mast. If any other flag is normally flown on the same stand as the Union Flag, it should be removed.

On Proclamation Day (the day His Majesty The King is proclaimed) flags should be raised and flown at full mast from I I am until sunset. Once Proclamation Day is confirmed, the date will be added to the GOV.UK website.

We also ask that branches with affiliated clubs ask club committees to follow the same guidance for club buildings.

## What should RBL branches and counties do during the period of mourning?

In addition to the above guidance around flags, any branch or county events and activities planned to take place during the period of national mourning should be cancelled or postponed wherever possible. No events or activities can take place on the day of the funeral.

Branches and counties are encouraged to liaise with their local authorities to see if they can support local initiatives to pay respects and/or commemorate the Queen.

Branches and counties are asked to update their websites and social media accounts as per the instructions below.

## I run an RBL social media account. What should I do during this time?

We ask that regional accounts run by RBL staff (including care homes and fundraising) branches and counties update their channels with the news, but otherwise stop all posts and updates during the period of national mourning.

# What do I update on the social media account?

Post the statement (copy below) and image on your RBL Twitter and Facebook accounts; the image can be found here

#### Statement:

It is with deepest sorrow that the Royal British Legion marks the death of our Sovereign and Patron, Her Majesty Queen Elizabeth II. The Queen has served as Patron of the Royal British Legion since 6 February



1952. We are immensely thankful for Her Majesty's faithful service, and we join the entire Armed Forces community in mourning the loss of its Commander-in-Chief. The Queen's unwavering dedication to the British Armed Forces will be greatly missed. Our sincere condolences are with the Royal Family at this sad time.

- 1. Change the banners to the ones available here
- 2. If you receive questions via private message or as comments under the post, please direct them to the FAQs on the website <a href="https://www.rbl.org.uk">www.rbl.org.uk</a>
- 3. Please do not post anything else for the next 10 days, unless you are advised to do so. Don't forget to unschedule any posts you may have scheduled for this period.

If you have any further questions about how you should use social media during this time, please email socialmedia l@britishlegion.org.uk.

# Can RBL Standards take part in other services?

RBL Standards not attending the state funeral are encouraged to participate in local services as they may deem to be appropriate, or as advised by the National Parade Marshal. This is also appropriate for senior local representatives, such as members of the Board of Trustees or County Chairs. The office of your local Lord-Lieutenant holds the details of civic arrangements.