**THE ROYAL BRITISH LEGION**

 **Roade and District Branch**

 **Minutes of the Committee Meeting held on the 5th September, 2022**

**Attendance** Major P. Fleming (President**) -** Mr. M. McCafferty (Chair) – Mr. J. Bretherton (Vice Chair/Standard Bearer) - Miss B. Rainbow (Secretary) – Mrs. A. Freund (Treasurer)

Mrs. S. Kitchen

**Apologies** *Mr. I. Lloyd – Mrs. S. Gardner – Mr. & Mrs. Davies – Mr. J. Waddington*

 *The Chair opened the meeting by saying the act of homage.*

**Minutes** Minutes of the last meeting held on the 4th July, 2022 were agreed and signed as a True Record of that meeting. Proposed by Major Fleming and seconded by

 Mrs. Kitchen that these be adopted - ***carried***

***Matters***

***Arising None***

**Secretary's Report**

**and Correspondence**

The Secretary confirmed that a letter of thanks had been sent to Bill Coaches in respect of the Day Trip to Windsor.

The Secretary also reported that we had received an invitation to take part in the Charity 70’s Quiz on Friday 28th October, 2022 by the Roade Rollers Short Mat Bowling Club. It was agreed that we would enter a team of 6.

**Chairman’s**

**Correspondence**

*Various*

*Correspondence*

Mr. Tobin was on leave so the e-mails we usually get had slowed down. However

 there was one received from Mr. Tobin on the subject of “Our Tone of Voice”. This

covered (believe it or not) 57 pages which puts forward how we should interact with our members and possibly new members in what we say and particularly our tone of voice when we do. It sets out various solutions that we should use when different circumstances arise and taking particular note of how we convey our response.

**Treasurers**

**Report** The Treasurer confirmed that we had £1842.84 in our deposit account in London and £2544.12 in our current account as at 29th July 2022. A copy of the Accounts was handed round to the Committee. Proposed by Mr. Bretherton and seconded by

Mr. McCafferty that the Accounts accepted. ***This was carried***

The end of the Year Accounts has now been signed off by an independent examiner and are now with Mr. Tobin for the next level of approval. Thanks was expressed to Major Fleming and Mr. McCafferty for all their help in sorting out various aspect of the Account that had been questioned by Mr. Tobin i.e., 2 coach trips and the cost of planting flowers on the Memorial Green.

A suggestion was put forward that perhaps we could get in touch with the Gardening Club to see if they could possibly help with the flowers.

**Membership**

**Report** Nothing to report as the Membership Secretary was unable to attend the meeting.

**Any Other**

**Business**

**Remembrance**

**Dinner** The Chair reported that with regard to the Remembrance Dinner the hall is booked and the chef is also booked. However, the entertainment is still to be confirmed. Bookings for this event are coming in very slowly but hopefully by the end of October when all replies have to be in, this may have improved.

**A.G.M.** It was agreed to hold the Annual General Meeting on the 28th November, 2022 at

 10.00am with a Committee Meeting to be held afterwards.

**Next**

**Meeting The next meeting to take place on the 3rd October, 2022** **at 7.00** at Cripps House, The Ridings.

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Meeting terminated at 19.27 pm Signed …………………………. (Chair)