THE ROYAL BRITISH LEGION
(Incorporated by Royal Charter)
Registered Charity No. 219279

199 Borough High Street
London SE1 1AA

24th August 2021

REMEMBRANCE SPECIAL CIRCULAR 2021

FESTIVAL OF REMEMBRANCE

Membership Ticketing

The Royal British Legion Festival of Remembrance will be held in the Royal Albert Hall, London on **Saturday 13 November 2021** with performances at **2.00pm** and **7.00pm**.

Once again, members will be able to buy tickets on a first-come first-served basis, in an exclusive Member sale, buying tickets directly from the ticket agent, See Tickets.

Ticketing Process

All members wishing to buy a ticket should use the online portal:
https://festivalofremembrance.seetickets.com

Support to buy tickets will be offered by See tickets by email festivalofremembrance@seetickets.com, via their 'live chat' feature or via their contact form which can be found at https://www.seetickets.com/customerservice.

If you are having problems purchasing a ticket via the portal, please call the Legion's Supporter Care team on **0345 845 1945**

As in previous years, the Metropolitan Police have asked for the following information for **all guests** that will be attending the Festival of Remembrance, both afternoon and evening performances:

- Full name (this must be exactly as it appears on your photo ID)
- Address (please include post code)
- Date of Birth (please use the format DD/MM/YYYY)
- Email address
- Contact number
- Branch (lead booker only)
- Membership Number (lead booker only)

This information will be allocated to seat numbers so all tickets must be individually named.

The ticket agent has agreed to gather all the data on behalf of the Legion and will be GDPR compliant. The ticket seller will share the data with TRBL and Met Police only. All data will be deleted within one month after the event.

Currently, in order to enter the Royal Albert Hall, all attendees (except Under 5s) will be required to demonstrate one of the following:

- Evidence of a negative lateral flow test, either taken at home or at a test centre, within 48 hours of the performance. Rapid lateral flow tests can be ordered free of charge from the government website and reported here.
- Evidence of double vaccination, where the second vaccine was administered at least 14 days before the event, provided via the NHS App (England, Scotland, NI and Wales Apps are all accepted), vaccination card, or letter provided by the NHS
- Proof of natural immunity based upon a positive PCR test taken within 180 days of the performance.
- Double vaccination, negative test or proof of natural immunity via an EU Digital Covid Certificate.

Timeline & Processes

Tuesday 14 Sept	**Evening tickets go on sale** at 10am – all members of the Legion can purchase up to 2 tickets for the evening performance online.
Tuesday 21 Sept	**Afternoon tickets go on sale** at 10am – all members of the Legion can purchase up to 4 tickets for the afternoon performance online.

Tickets should be booked online using the seat picker through See Tickets.
Payment will be taken at the time of booking. **Postal applications will not be accepted.**

Tickets will be issued on a first-come, first-served basis. No ticket will be issued before full ticket holder details are received. Once confirmed, tickets are non-returnable or refundable. You are able to change the name of your guest before 31st October by visiting the Customer Service page on the See Tickets website.

28 Sept	Ticket sales open to the public for the afternoon performance only.
28 Sept - 5 Oct	All membership numbers checked for validity by RBL before tickets confirmed and issued. Invalid numbers are contacted, and tickets will be refunded.
5 Oct	Refunded tickets go on resale (if applicable).
31 Oct	All ticketing closes. Tickets are posted directly to the lead booker.

Ticket prices

Ticket prices for both the afternoon and evening in 2021 (including VAT) are:

Grand Tier Boxes (afternoon performances only)	£30 per seat
Loggia Boxes (afternoon performance only)	£30 per seat
Second Tier Boxes	£25 per seat
Stalls	£25 per seat
Circle (centre)	£10 per seat
Circle (restricted view)	£10 per seat
Wheelchair spaces	£10 per seat
Wheelchair Companion Spaces	£10 per seat

There will be a nominal charge of £1.75 per order to cover delivery costs.

Security

Due to heightened security measure the Metropolitan Police will need to conduct individual security checks on all participants. Basic personal information will need to be provided in advance for each applicant during the accreditation process.

Ticket holders will need to bring with them both photographic ID and a document showing proof of Membership (where applicable) for access to the Royal Albert Hall via manned Police entry points on the day.

Dress

Members of the Legion attending either performance of the Festival of Remembrance are requested to wear the Legion badge, tie and decorations.

Legion Standard Bearers

Nominated Standard Bearers are entitled to bring a guest to the evening performance. Standard Bearers will be given a unique code for the website to secure their ticket when all names are confirmed. **Please do not buy tickets through See Tickets online when they go on sale. Your unique code will be sent to you at a later date.**

It is essential that Standard Bearers are physically fit and have a high standard of smartness conforming to the guidelines contained in Chapter 6 of the Ceremonial Handbook. Standard Bearers are required to attend the rehearsals during the afternoon of **Friday 12th November (exact timings to be confirmed).** Participation is conditional upon attendance of Friday rehearsals and parading in both the afternoon and evening performances on **Saturday 13th November**. Lunch and dinner will be provided.

Standard Bearers will receive a payment of £50 to assist with their travel costs. All other expenses are the responsibility of the Branch, County or District. To receive this payment, all participating Standard Bearers will need to provide their bank details when completing accreditation. This will be reimbursed after their attendance at both Festival of Remembrance and accompanying rehearsals.

CENOTAPH CEREMONY

On **Sunday 14th November 2021**, the National Service of Remembrance will be held at the Cenotaph on Whitehall in London.

The Royal British Legion organises the annual Veteran March Past that passes the Cenotaph on Remembrance Sunday for 10,000 British and Commonwealth former military and civilian Service personnel.

Eligibility

Participants must meet at least one of the following eligibility criteria:

- Ex-service Military and Civilian men and women from the UK and the Commonwealth that served the Crown.
- Wives, husbands or civil partners of those who died in service in Her Majesty's Armed Forces.
- A carer of a veteran requiring wheelchair assistance.

Regrettably, the carer accompanying the veteran must be included within the capacity. Therefore, where appropriate, the option of one veteran assisting another for the duration of the Dispersal should be considered.

Members of The Royal British Legion who meet the eligibility criteria are encouraged to march with their relevant Corps, Regimental or Service Association.

Covid-19

Please be advised that we are working towards achieving a fully realised Festival of Remembrance & Cenotaph Dispersal on Remembrance Sunday.

The Legion may need to reduce the number of spaces at the Festival of Remembrance and in the Parade at late notice. Please ensure those applying are aware of this possibility.

We are continuing to follow government advice for mass gatherings and the health and safety of our participants remains our priority. Any updates will be communicated via our website and membership communication channels.

Government or venue guidelines or concerns for event safety may require a reduced capacity. Should this occur, guests will be entered into a ballot to decide attendance.