Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes

10th February 2020

Agenda Item	Actions
Present: Nancy Locke, Tamsin Harris, Abby Poynter, Mark Brook, John and Sarah Maskell-Bott (via Messenger), Maeve **Apologies:** Chris Locke, Keith Biles, Dave Lewis, Richard Hyslop, Bob French.	
Minutes of the last meeting: Mark Brook took the Chair and it was agreed the minutes of the last meeting could be signed as a true and accurate record.	
Matters arising from the minutes: The BFSAI Warrant Officer will be presenting the Branch with a cheque sometime in March. People were asked to sign the MSI form and it is now with the Secretary. Nancy Locke said she knew she had agreed to draft a letter to Penguin News and would do this.	**Tamsin Harris** **Nancy Locke**
Chairman's Report: There should be a Quiz held in late March and depending on the availability of people to staff the bar. Mark said he would ask people for help and Tamsin Harris offered to support him. Mark reported that only two people turned up last week for the monthly social.	**Mark Brook**

Vice Chairman's Report: Mark reported that he had only had a couple of wreath requests over last three or four weeks and had dealt with them. He also had a couple of requests from Liberty Lodge and money from them has been banked. Mark is now going to start asking people for the wreath orders for April and May.	**Mark Brook**
Secretary's Report: Tamsin apologies for her extended absence due to compassionate issues. She is obtaining the AGM notes from Nancy and will type them up and get them send out shortly.	**Tamsin Harris/Nancy Locke**
Membership Secretary: Maeve had nothing to report, but confirmed she and Abby are going to meet up to tally subscriptions received against balances.	**Maeve /Abby Poynton**
Treasurer's Report: Abby reported on the various accounts and confirmed money had been transferred to the Poppy Account for wreaths and that funds had also been transferred to the UK Poppy Appeal. Money due from MPA will be coming in in March. Abby confirmed she is transferring a small amount to the Benevolent Fund, which is required by the bank to keep the fund account open. Nancy reported that Chris Locke is now ready to go ahead with the purchase of table cloths and candelabra. The committee agreed these will be beneficial.	**Abby Poynter** **Abby Poynter/Chris Locke**

Welfare Report: John and Sarah Maskell-Bott said they had nothing to report, but were pleased to hear that Chris Locke had used the Branch wheelchair when he broke his leg. It's now back in the RBL store. Sarah Maskell-Bott said we need some fresh 'case worker' training and reported that the RBLI will send someone down if there's enough people wanting the training. She said they would also explore whether the training can be delivered over the internet. They will make further investigations at the Overseas Conference.	**John and Sarah Maskell-Bott**
Any other business: Tamsin Harris has the MS1 form. This needs to be filled in asap. Nancy Locke said we should have a tea party event at the Poppy Inn on Friday 8th May to mark VE Day. It was agreed and Nancy will develop the idea further. MB – please officially tell overseas forum they are going to that bit. Let RBL know.	**Tamsin Harris** **Nancy Locke** **Chris Locke/Tamsin Harris**
Date of the next meeting: There was quite a bit of discussion and the following options were suggested, but not decided on; The Quiz Night to be on Friday 27th March, 7 for 7.30pm at the Poppy Inn. Should we amalgamate this with a meeting? Otherwise, the next meeting will be on Monday 2nd March, with social at the Poppy Inn at 6.30pm	

Monday April 6th meeting with social at Poppy Inn. Starting meeting at 6.30pm.	