Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes

4th March 2019

Agenda item	Actions
Present: Chris Locke, Dave Lewis, Mark Brook, Tamsin Harris. **Apologies**: Nancy Locke, Abby Poynter, John and Sarah Maskell-Bott, Richard Hyslop, Bob French and Keith Biles.	
Minutes and matters arising: The minutes of the previous meeting held on 1st February were agreed. Insurance is now sorted for the Poppy Inn and this includes public liability. Chris hasn't yet invited the new CBF to take the role of President. The TV box belongs to Hillside. It's with Mark Brook who is returning it in the week of the meeting. Chris hasn't spoken with Justin yet. The leaving do for Warrant Officer Cliff has yet to be sorted. DVD item from previous minutes has yet to be sorted. The wreaths have now been ordered. Tamsin Harris can't be a signatory as she isn't an account holder at the bank. Nancy has submitted the booking form for the Town Hall for the Poppy Ball. The whole week is booked.	Chris Locke. Mark Brook. Chris Locke. Chris Locke. Chris Locke.
Chairman's report: Chris has run off a copy of the encroachment order to place behind the bar to show what the agreement is with	

regard to the bar opening times. It's hoped this will avoid any confusion about the agreed times. The Welsh Guards have been in the Falklands this week, but Chris hasn't had a chance to liaise with them. He said they were at the Malvina tonight for a meal so not coming to the Inn.	
Vice Chairman's report: Mark Brook has submitted a list for wreaths and they are ordered, including RFA, RNA and RMA and the FIDF Association. Charlie from the Welsh Guards is paying for theirs via Liberty Lodge. Liberty Lodge also requested some more crosses, these have been supplied and more crosses have been ordered. The RBL have provided the cost of producing the wreaths to help prompt a suitable donation. Mark said money needed to be transferred from the Branch Account in to the Poppy Appeal account when the time comes to cover this.	
Secretary's Report: Tamsin Harris thanked Dave Lewis for helping with an urgent request for a wooden cross to be placed on a memorial at short notice. Tamsin reported she won't be around for the next meeting but will ask Nancy Locke to take the minutes in her absence.	Nancy Locke.
Membership report: No report had been received from Richard.	
Treasurers report: Abby Poynter confirmed the bank balances in writing and these were shared via the Chair.	
Welfare report: No report received.	
Any Other Business: Mark Brook reported that he now has the last of the poppy tin money with two bags of mixed coins to go in to the bank this week. He was also going to change all the dollars with the bank this week. He said he was taking £20 in foreign pound coins back to the UK next week to	

get them changed. That's the last of the tins contents then sorted. Chris Locke encouraged everyone to use the Office 365 email addresses if they had one allocated to them (there's 5 allocated) and warned they will be removed if we don't use the system. Tamsin Harris said she would write something for the next Overseas newsletter and noted Landing Day on 21st May at San Carlos when Chris Locke lays a wreath. Picture needed. Chris Locke to check that the Maskell-Botts are happy to go to the Conference. The new President of the Royal British Legion is Lieutenant General James Bashall CB CBE.	All Office 365 email RBL account users. Tamsin Harris. Chris Locke.
Date of the next meeting: Thursday 28th March, 6.00pm at the Locke's house. Apologies already received from Tamsin Harris.	