

Royal British Legion
 Falkland Islands Branch
Committee Meeting Minutes
 1st February 2019

Agenda Item	Actions
<p>Present:</p> <p>Chris Locke, Nancy Locke, Richard Hyslop, Mark Brook, Dave Lewis, Keith Biles, Tamsin Harris, John and Sarah Maskell-Bott.</p> <p>Apologies:</p> <p>Abby Poynter, Bob French.</p>	
<p>Minutes of the last meeting with matters arising:</p> <p>Richard, rather than Keith, submitting the remittance with a schedule.</p> <p>With regard to the insurance, Nancy has this in hand and relevant paperwork was signed at the meeting.</p> <p>The encroachment order has been signed and sent to the MOD and we are now legal.</p> <p>The Poppy Appeal money has now been sent and this has been confirmed by Abby. It amounted to over £10,000 but not sure if this included the wreath money.</p> <p>Nancy has written thank you letters for the Poppy Appeal.</p> <p>The RBLI confirmation letter about the legacy has now been shared with Abby.</p> <p>The updated contact details for Penguin News has been submitted.</p> <p>Chris has invited the new Commander British Forces to take the role of President. CBF said he was concerned about the time implications but would be keen to be the Branche's President. Chris will forward a formal letter outlining the limited commitments that come with the role.</p> <p>No-one has asked to bring a TV in. The decryptor box is back with BFBS for verification of ownership.</p>	<p>Richard Hyslop.</p> <p>Nancy Locke.</p> <p>Chris Locke.</p> <p>Mark Brook</p>

<p>Remembrance Day Parade - Chris will speak with Justin, the new FIDF CO, about marching from the Church to the Cross of Sacrifice.</p>	<p>Chris Locke</p>
<p>Chairman's report:</p> <p>Chris confirmed that this year's conference will be held in Bournemouth on 18/19th May – John and Sarah will attend.</p> <p>Chris reported that Warrant Officer Cliff is due to leave the Islands the day after Liberation Day and is keen to do something to thank him for his support. A Curry Night at the The Poppy Inn was suggested, to be held on Monday 3rd June.</p>	<p>John and Sarah Maskell-Bott.</p> <p>All</p>
<p>Vice Chairman's report:</p> <p>Mark reported that the wreath money is now finalised. He then said he had been sent a Certificate for the Great Pilgrimage, along with a video. 1,013 branches took part and if we want a scroll embroidered on our standard because we attended, we can send it back and it will be done for £95 + VAT, or we can have a silk patch to go on the standard. It was agreed it would be good to present Liam and Wendy with a copy of the certificate and then to frame the original and display it in the Poppy Inn. It was also suggested FITV could broadcast a bit of the DVD that's been sent. A further idea was to play it at the next branch meeting on the big screen.</p> <p>Mark is making a list of who wants wreaths as normal.</p> <p>Chris said he was approached by Marvin Clarke who wanted to place an order for FIDF Association wreaths to lay. Mark said he would add this to the order. Before he does this he will check with Justin that it is Mark's job to order these.</p>	<p>Chris Locke.</p> <p>Mark Brook.</p> <p>Mark Brook</p>
<p>Secretary's report:</p> <p>Tamsin apologised for the time it took to send out the minutes of the last meeting, but explained a trip to the UK to see her poorly Father meant she was away for 2 weeks.</p>	
<p>Membership report:</p> <p>Richard reported he tried to get everything sorted and in place before he went on holiday but applications keep coming in, with another two in the week of the meeting. Chris gave him cheques he's received for renewals.</p>	
<p>Treasurer's report:</p> <p>In her written report, Abby confirmed the balances of the accounts. Abby also confirmed the Poppy Appeal money that</p>	

<p>was wrongly banked in to the current account, has now been transferred to the Poppy account. She has in turn transferred the Poppy account money to the UK Poppy account. She also reported that she hasn't transferred the membership money to the UK as yet as there is still some confusion over how many memberships have been paid.</p> <p>Abby has put the bank authorisation form in to the bank so we should now be up-to-date with those that can sign cheques.</p> <p>*Footnote: the bank have asked Tamsin to go in with her original documents, passport, etc. as she isn't an account holder.</p>	<p>Tamsin Harris.</p>
<p>Welfare report:</p> <p>John and Sarah said there was nothing to report, but asked if we could remind people there is a Welfare Fund. They suggested it could be mentioned if FITV use some of the DVD mentioned above. Both said they would update their training when they are in the UK, which shouldn't be of any significant cost.</p>	<p>John and Sarah Maskell-Bott.</p>
<p>Any other business:</p> <p>Forms for ordering for November haven't arrived, but Mark will inform Dave when they are available.</p> <p>Nancy asked Richard to sign MS1.</p> <p>Nancy reported that in advance of this year's Poppy Ball, she is completing a Town Hall hire form – the government haven't booked it for the referendum yet so she's getting in first. She's booking the whole week and will see what happens. Nancy said she needed two signatures for stewards and two for fire protection people. These were collected in at the meeting.</p> <p>Nancy started, but didn't finish, a mailing list for new members, the idea being to send them relevant information. Richard said he was thinking of a newsletter, perhaps quarterly. The idea was well received and Richard will take it forward.</p> <p>Tamsin reported that an official Military Wives Choir has now been set up at MPA. They have offered to sing at any suitable RBL event. It was agreed this probably wouldn't be the Poppy Ball, but there was discussion about planning a concert to which various local singing groups could be invited. While discussing this Nancy suggested that perhaps the community choir could sing a version of <i>In Flanders Fields</i> at the Poppy Ball.</p> <p>Chris asked the committee if they would like to run an evening barbecue in the Barbecue Hut on 22nd February for</p>	<p>Mark Brook.</p> <p>Nancy Locke.</p> <p>Richard Hyslop.</p> <p>Chris Locke/all.</p>

partners and family members. Chis will book this and it'll be a 6pm start and we all bring food.

Time and date of the next meeting:

Monday 4th March, 18.30 in the back room at The Poppy Inn.

Nancy gave her apologies in advance.