Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes

8th October 2018

Present: Chris Locke (Chairman)
Richard Hyslop
Dave Lewis
Keith Biles
Mark Brook
Nancy Locke (Secretary)

Apologies for Absence: John and Sarah Maskell-Bott, Bob French, Lee and Lisa Martin,

1. The draft minutes of the last Committee Meeting held on 31st August 2018 were approved.

2. Matters arising:
    - None.

3. Chairman's report:
    - Lee & Lisa Martin have said they will be standing down as the Treasurer and Social Secretary at this year's AGM.
    - Bob French has uploaded the last minutes and will update the new e-mail contact list following the recent change over to Office 365. Chairman will forward e-mail contacts to Bob.
    - Encroachment Order: The BFSAI Deputy Command Secretary has turned down the Chairman's request to grant greater flexibility with opening times for the Poppy Inn. However approval has been given to extend the existing Order on the same conditions which are the first Monday of the monthly and up to 10 additional times in the year with advance approval. The Chairman is waiting for the receipt of the new Encroachment Order from DIO.
    - The Chairman thanked those attending the recent Poppy Ball Committee meeting - RBC and JK have agreed to sponsor the event however, unfortunately Espanglich have increased their price.

4. Vice Chairman's Report
    - Dave Lewis has been coordinating the labeling of Poppy collection tins.
    - Mark is hoping to obtain 50 additional commemorative poppy pins to add to his existing 100 to enable all attending the Poppy Ball to have a pin. He is waiting on RBL HQ to let him know if more are available.
    - Individual overseas wreaths not been sent from the UK however we have enough for the memorial season.

5. Secretary's report:
    - Nothing to report

6. Membership Secretary
    - Richard reports there have been has two recent renewals and eight new members.
    - The new updated list is with Chairman.

7. Treasurer's report:
    - The Treasure was unable to attend the meeting but forwarded his report by e-mail. In reply to individual questions:
    - Yes, RBL FI need Benevolent Fund account separately.
    - Yes we need local Insurance under the terms of our Encroachment Order as the RBL UK Insurance does not cover the specific requirement set out by the MOD.

8. Welfare report.
    - Nothing to report.

9. AOB
    - Annual review of Royal Charter, draft placed on Notice Board, any responses to RBL HQ by end October.
    - 'C' wreath for Red Cross for Keith Biles requested.
    - Dave Lewis will speak to Falkland Berntsen regarding doorman for the Poppy Ball.
    - AGM date – There were a number of conflicting factors in deciding the most suitable date however the 26th November has been agreed. Unfortunately both the Secretary and Membership Secretary will not be able to attend. However, Keith has agreed to record the meeting and the Secretary on return from her overseas trip has agreed to type up.
    - Poppy Ball – It was proposed that the Branch enquires about a 'spinner' to facilitate the Poppy Drop for the Poppy Ball. The Chairman will get costing but unlikely to have it available for this November.
    - Wendy and Liam Shelbourne sent the report on GP90 which featured in Penguin News, Chair has send his thanks to them for their contribution.

10. **Note NO MEETING on first weekend of November, Poppy Inn open from midday on 11th November and AGM on 26th November. Secretary to publish the meeting and nominations for the Committee are required/publish for the AGM in advance etc. via Board PN & Email, website, FB community page. FITV .**

Chris Locke
Chairman