Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes

31st August 2018

Present: Chris Locke (Chairman)
Richard Hyslop
Dave Lewis
Keith Biles
Nancy Locke (Secretary)

Apologies for Absence: John and Sarah Maskell-Bott, Bob French, Lee and Lisa Martin, Mark Brook

1. The draft Minutes of the last committee meeting held on 6th August 2018 were approved.

2. Matters arising:
    - None.

3. Chairman's report:
    - Noting minutes from 6th August there remains an issue with uploading documents and branch information onto the RBL website. Proposals to have a second person (locally based) able to access the site would be a significant advantage. This issue is yet to be resolved – Chairman will contact the RBL webmaster in the UK to find a way forward.
    - GP90, Awaiting receipt of an article from Liam and Wendy which will be forwarded to Penguin News and posted on the Overseas newsletter. Richard Hyslop has volunteered to act as the Branch's Media Representative.
    - Poppy Ball – Progressing well, a separate meeting will be held for Ball matters however Government House have confirmed they will hold a reception on 19th November from 18.00 to 19.30 to thank those involved in the Poppy Appeal.
    - Email account O365 is working well although still yet to compile an all members e-mail account which was lost when the last branch e-mail account came to an end.
    - Encroachment order is in the hands of the MoD.

4. Vice Chairman's Report
    - Nothing to report.

5. Secretary's report:
    - Defibrillator –Action still required to confirm type used by Atlink and the Museum.

6. Membership Secretary
    - Determining a definitive membership list remains an ongoing issue. People join locally and then pay by Novocroft but the membership secretary is not always kept aware of new joiners. KB agreed to send the 'where to pay' information for Richard's

attention. Richard read out the known members list and committee members confirmed those they know. (KB will send soft copy of email addresses and forward to RH).

7. Treasurer's report:
    - Accounts healthy. £1000 received from Dragstravaganza
    - A/c s with Alison Baker for auditing. Once approved they will be sent to RBL HQ. This is now all done on line and is therefore a much easier process.
    - ACTION CHAIR: raise at AGM for the next financial year as the notification comes in the middle of the year.

8. Social Secretary's Report:
    - Nothing to report.

9. Welfare report.
    - Nothing to report.

10. AOB
    - Poppy Ball – Chair proposed the purchase of table cloths/candelabra for future balls. Vote was taken and committee were in agreement.
    - The following actions have been completed FIC have agreed to provide sparkling wine for welcome, Stanley Services will provide the red wine for the tables, Government House have agreed to a raffle prize and thank you event and the Chandlery will provide the cheese and biscuits. Chair and Secretary have met with Malvina House hotel regarding the menu.

11. **The next meeting of the Committee: 8th October in back room of the Poppy Inn commencing at 6.30pm in advance of Social Evening.**
12. **Proposal that October's Poppy Ball meeting could be held at the Narrows. - Post meeting note: Now to take place at the Chairman's house on Thursday 4th October.**
13. **Note that at the October Committee meeting nominations for the Committee are required/publish for the AGM in advance etc.**

Chris Locke
Chairman