

Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes 19th July 2018

Present: Chris Locke (Chairman)
Mark Brook (Vice Chairman and Poppy Co-ordinator)
Lee Martin (Treasurer)
Lisa Martin
Richard Hyslop (Membership Secretary)
Nancy Locke (Secretary)

Apologies for Absence: John and Sarah Maskell-Bott, Bob French, Dave Lewis, Keith Biles.

1. The draft Minutes of the last committee meeting held on 1st June 2018 were approved.
2. Matters arising:
 - Change combination lock for key the safe in Poppy Inn back room.
3. Chairman's report:
 - Thank you to Lee and Lisa for trying to get the Armed Forces Day off the ground. It is a shame MPA were not able to offer help.
 - Combination lock will be changed by the Chairman before next meeting. He will also action a visitors signing in book.
 - Defibrillator – Secretary to investigate source and if possible one similar to those already used in Stanley.
4. Vice Chairman's Report
 - Pleased to report that all wreaths arrived in time for Liberation Day and all invoices have all gone out. Chair noted that the new invoices looked professional.
 - Vice Chair also reported that a large amount of materials have arrived ready for the 2018 Poppy Appeal including items for the schools.
5. Secretary's report:
 - Ongoing email problems with the FI Branch e-mail host. Synergy have recommending Office 365. It is understood O 365 is also used by many of the UK RBL Branches.
 - The RBL FI website needs updating, Chair will contact Bob and find out how he is and if he wishes to continue to monitor the site and / or if either he or the Secretary can be given permission to access the site. Action: Chair
6. Membership Secretary
 - Noted that it would be useful to have a full list of members and their renewal date. Particularly to encourage those who have paid locally by cheque who could be followed up by Membership.

7. Treasurer's report:

- No change in accounts with healthy balances in all.
- End of year paperwork received from the UK, payment of membership fees need to be clarified with Keith on his return.
- Paperwork has been passed to accountant for year end.
- Poppy Inn Bar SC account has been closed.

8. Social Secretary's Report:

- Nothing to report.

9. Welfare report.

- Nothing to report.

10. AOB

- Membership Secretary to ask UK for an updated membership list with renewal dates.
- Kevin Ormond asked Lee if he had received an Armed Forces Day invite to GH as he had not. It is likely Government do not hold an up to date list of ex-service members and Lee offered to write an article in PN to asking ex-service members to pass on their contact details to enable the updating / generation of a new list.
- Reinvigorate membership – news letter, putting together program for next year, what would you like in it?
- Quiz night in September - Check with Bar committee for mid-month availability.
- Lee provided a sample of Polo-shirts from Warrah with a Poppy emblem for future potential sale within the membership and wider community. The costs are: £15 for 1-4 shirts reducing to £12.5 for 50+ shirts, suggestion navy, grey and white. Chair thanked Lee for looking into this. It was agreed a retail cost of £17 would be made with all profit going to the Branch.
- Dragstravignanza – 11th August half profits from the door come to RBL. RBL will provide ice in return.

11. The next meeting of the Committee: Monday 6th August 2018 to be in the Poppy Inn prior to the social meeting.

Chris Locke
Chairman