Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes.

7th August 2017.

Present: Chris Locke (Chairman)
Mark Brook (Vice-Chairman)
Keith Biles (Secretary)
Annie Bailey (Treasurer)
Pam Budd
Wendy Shelbourne. (Social Secretary)

Apologies for Absence: John & Sarah Maskell-Bott, Bob French.

1. The draft minutes of the committee meeting on 3rd July 2017 were confirmed.

2. Matters arising:
   - The furtherance of relations with Santiago Branch is pending. The timing during a recent visit did not allow for the proposed contact.
   - We await CBF's visit to the Branch for formal approach re. President position.
   - The finalisation of the Encroachment Order is pending.

3. Chairman's Report:
   - Tickets for the Remembrance Service in the Albert Hall are available and members will be advised.
   - Plans for the Poppy Ball are moving ahead. Details to be discussed at the next committee meeting (before the holiday).
   - The Chairman will be out of the Islands from 1st September until 1st October.
   - The accommodation for the Standard Bearer at the Remembrance Service in London is still causing a problem, but Bob is confident that he will be able to find a solution.
   - A Union Flag for parade in Stanley is apparently available from San Carlos via Kevin Ormond.

4. Vice-Chairman's report:
   - An order for Poppy Day memorabilia has been made. No cost is anticipated.
   - The FIDF Association template for wreath centres is with H.O.

5. Secretary's Report:
   - The membership renewal process for the coming year is due to start and members will be contacted by H.O. in due course.
   - Member should be reminded that local cheques, in future, must be made payable to "Royal British Legion" in full, and not to "RBL"

6. Treasurer's Report:
   - There are still some debtors for wreaths supplied to be chased up.
   - The draft accounts and returns will be available for signing off at the next meeting.

- The accounts show a deficit for the year of £232, with membership fees being down. The accounts are compiled on a 'cash basis', and the bills outstanding account for the deficit.
- The Poppy Appeal last year raise £3,000 more than in the previous year.
- There is no requirement to add an administration fee to the membership dues for this year.

7. Social Secretary Report:
    - The new Chef at Hillside has been approached to supply food and has expressed his willingness.
    - An informal "Dining-In" for CBF is being planned, for a Friday in October, with tickets for a buffet style dinner to be arranged. Dietary requirements need to be ascertained.

8. Any Other Business:
    - No Overseas wreath order have been received.
    - The 90th Anniversary celebrations in France show less than expected take-up from the Branches, and although our interest has been noted, we will not be contributing the £1,000 required up front.
    - The AGM will be held on either 27th November (in preference) or 4th December in need.

9. Next Meeting:

    The next committee meeting for planning the Poppy Ball will be on Tuesday 29th August at 19.00 at the home of the Chairman. The next formal committee meeting will be in October.

Keith Biles.
Secretary.