

# Royal British Legion

## Falkland Islands Branch

### Committee Meeting Minutes.

13<sup>th</sup> December 2016.

Present: Chris Locke (Chairman)  
Mark Brook (Vice Chairman & Poppy Co-ordinator)  
Keith Biles (Secretary)  
Annie Bailey (Treasurer)  
Bob French (Web Site Administrator)  
Pam Budd  
John Maskell-Bott (Welfare)  
Sarah Maskell-Bott (Welfare)

Apologies for Absence: Wendy Shelbourne

1. The draft minutes of the last committee meeting on 14<sup>th</sup> November 2016 were approved with minor corrections.
2. Matters arising:
  - Mark Brook is continuing to investigate options regarding the Club stickers for membership cards.
  - The Chairman and Vice-Chairman are looking at provision of Branch Plaques for presentation.
  - The weekend at Darwin remaining as a raffle prize after the Poppy Ball was auctioned and raised a further £90.
  - The visit by the Vice-Chairman to the IJS generated a further £700 for the Poppy Ball.
3. Chairman's Report:
  - The Poppy collection "tins" were recovered from the visiting cruise ships today, and will be counted and contents advised in due course.

- Thanks were formally recorded to the staff of the Club for the Battle Day opening.
- The RNA had raised concerns regarding the lack of a Royal Navy presence at Battle Day, and will be progressing this matter.
- Wendy Shelbourne, as our Social Event organiser, will be holding a Quiz night on Thursday 15<sup>th</sup> December.

#### 4. Secretary's Report:

- Membership: After the completion of the December renewal process the Secretary to obtain a definitive list of branch members.
- The application for Delegate credentials to be completed by John Maskell-Bott after the MS1 form has been submitted at the year end.

#### 5. Treasurer's Report:

- Thus far a sum of £11,423 has been raised for the Poppy Appeal. A further £150 is due from Sodexo (Chairman to chase) , as well as other funds from MPC (Vice-Chairman to chase), and from a corporate sponsor in Stanley.
- The Treasurer enquired re. the necessary forms for the despatch of funds from the Poppy Appeal. These may have gone to the Poppy Appeal Co-ordinator, and he will check.
- Public Liability Insurance: it was noted that the premium was outstanding and this was to be followed up urgently by the Secretary (*Post-meeting note: This premium was paid the following day*)
- A payment will be made to FIODA for the use of their lights for the Poppy Ball, and the Chairman will follow up for an invoice.

6. Welfare: Nothing to report

7. Any Other Business:

- The Royal Navy Association has requested permission to use the Poppy Inn committee room for their AGM on 6<sup>th</sup> February. This was agreed.
- The Branch has undertaken to decorate a tree for the forthcoming Christmas Tree Festival in the Cathedral
- The ceramic Poppy that was presented to the Museum is now mounted in a new box display. We have been offered a further bespoke box for the cost of £90 plus the cost of airfreight. It was agreed that this would be covered out of Branch funds.

8. Next Meetings:

The committee will meet on 9<sup>th</sup> January at 6.30 pm prior to the Branch meeting on that evening.

The following committee meeting will be on Thursday 2<sup>nd</sup> February at 7.00 pm at the Chairman's house.

Keith Biles.  
Secretary.