Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes.

1st August 2016.

Present: Chris Locke (Chairman)
Mark Brook (Vice Chairman and Poppy Co-ordinator)
Annie Bailey (Treasurer)
Pam Budd
Bob French

Apologies for Absence: Keith Biles (Secretary), John Maskell-Bott, Sarah Maskell-Bott (both Welfare).

1. The draft minutes of the last committee meetings held on 4th April and 6th June 2016 to be distributed by email (see matters arising below).

2. Matters arising:
    - Minutes of the last meetings were not available. Chairman will ask Keith Biles for them to be passed to Bob French who will then publish on the website.

3. Chairman's report:
    - Chairman has sent a letter to CBF on behalf of the RBL, RMA & RNA Veterans regarding the withdrawal of Veteran's use of the NAAFI shop at the Gull and Penguin at MPC. Response from CBF has yet to be received.
    - A new Chief of Staff (CoS) takes over from Gp Capt Keith Taylor this month. Chairman will contact CoS and invite him to the Poppy Inn.
    - To avoid further complications regarding requesting the use of the Poppy Inn for events outside agreed opening times the Chairman will contact CoS in advance for known dates including Battle Day, Queen's Birthday and Liberation Day.
    - Chairman noted that plans for the Poppy Ball are progressing and happy to discuss further under AOB.
    - Chairman noted and formally welcomed the new Command Warrant Officer (CWO) to the RBL FI Branch.
    - Chairman thanked Colin Sheppard for the new sign on Poppy Inn door and will forward a letter of gratitude.

4. Secretary's report:
    - None (apologies received from the Secretary).

5. Treasurer's report:
    - Invoices for local wreaths have been issued but not all payments have been received. Mark Brook to chase David Green and CWO for payments.
    - Year end accounts pack received and needs to be sent by 30th September signed by Annie Bailey, Mark Brook, Chris Locke and Keith Biles. Alison Baker has previously been the independent

auditor of the accounts to sign off as independent verifier, she will be approached again.

- Standard holder and new gauntlets: Bob French will order in UK and have them delivered via Richard James, he will organise the VAT free element of the invoice. Quote is approximately £351 in November 2015, Bob French will refresh the quote. Pam Budd will assist in transferring cash.

6. Welfare.
    - Nothing to report.

7. AOB
    a) The UK RBL website has been re-designed and is an improvement on the old design.
    b) Chair has slightly changed the wording of the advert in PN in an attempt to highlight the RBL is for all and not just Veterans.
    c) It was noted that following a recent RMA meeting agreement to join the RBL FI Branch en-masse with funds coming from their subs had been made however this has subsequently been retracted as some member of the RMA are already members of the RBL. Some RMA individuals have expressed an interest to join on their own account.
    d) Poppy Ball - actions to confirm: No conflicting events; HMS Clyde if alongside to be invited; CWO as BFSAI contact to encourage attendance; Sodexo support to be confirmed by Chair; Confirm PWD painting work on Town Hall will de-conflict with Ball; Sponsors to be approached; Annie Bailey to approach fishing companies who have previously contributed.
    e) Wreaths: Good stock in the store from a delivery in May. Mark Brook confirmed that the Poppy Leaves (for the Poppy Ball) are on order but have not yet arrived. No invoice received for the wreaths.

8. The next meeting of the Committee will be held at the Chairman's House on Tuesday 6th September at 19:00.

Chris Locke.
Chairman.