



ROYAL BRITISH LEGION

Patron H.M. the Queen

Registered Charity Number 219279

Amesbury Branch (BR2562)

MINUTES OF AMESBURY ROYAL BRITISH LEGION BRANCH MEETING

Wednesday 4th January 2012

1. PRESENT

President	Brig AJM Durcan	(AD)
Chairman	Mr. N de Foubert	(NdF)
Treasurer	Mr. G Southwell	(GS)
Secretary	Mr. P Smith	(PS)
Vice Chairman	Mr. R Gamble	(BG)
Welfare Officer	Mr. J Swindlehurst	(JOS)
Area Poppy Organizer	Ms. P Gamble	(PG)
Deputy Area Poppy Organizer	Mrs. J Swindlehurst	(JaS)
Branch Member	Mr. D Skinner	(DS)
Branch Member	Mrs. P Skinner	(PaS)
Branch Member	Mrs. P Tubb	(PT)
Branch Member	Mrs. P Warren	(PW)
Branch Member	Mrs. T Pryor-Jones	(TrPJ)
Branch Member	Mr. M Pattenden	(MP)
Branch Member	Mr. N Darg- Forsyth	(NDaF)
Branch Member	Mr. P Lewendon	(PL)

2. Apologies

Assistant Welfare Officer	Mr. R Ellis	(RE)
Branch Fundraising Coordinator	Mr. T Pryor-Jones	(TPJ)
Area Poppy treasurer	Mrs. M Hughes	(MH)
Assistant Membership Secretary	Mr. R Hughes	(RH)
Branch Member	Mr. C Burden	(CB)
Branch Member	Mr. A Kingaby	(AK)
Branch Member	Mr. I Hurrell	(IH)
Branch Member	Mr. N Estlick	(NE)
Branch Member	Ms L Gamble	(LG)
Branch Member	Mr. D Blaney	(DB)

3. Exhortation

The Exhortation was read by the Chairman and a respectful silence was observed.

4. Meeting Opened

ITEM	SUBJECT	ACTION / REMARKS
1	Meeting Opened The Chairman opened the meeting at 19:30hrs. by welcoming all present.	

5. Minutes of Previous Meeting

ITEM	SUBJECT	ACTION / REMARKS
2	Minutes Approved The Minutes of the AGM held on Wednesday 19th October were unanimously approved by the Branch Members, however they will not be signed by the Chairman until the next AGM.	

6. Treasurer's Report

ITEM	SUBJECT	ACTION / REMARKS
3	Account Balances / Transactions Balance on current account £1,227 Outgoing of £180 to be paid next Month for Membership. Balance on Deposit £97,585 (London)	

7. Welfare Committee Report

ITEM	SUBJECT	ACTION / REMARKS
4	The Welfare Officer's (Mr. J Swindlehurst & Mr. R Ellis) visited Camelot Nursing Home on the 22 nd December for approximately 1.5 hours, Christmas cards were distributed, and all looked well 7 in good spirit.	
5	John asked if it was possible to get RBL Christmas cards for the coming year.	The Secretary has now checked & they can be purchased from the RBL "On line shop" http://www.poppysshop.org.uk

8. Poppy Appeal Report


ITEM	SUBJECT	ACTION / REMARKS
6	The "Area Poppy Organizer" Pam Gamble thanked all who helped & advised that the branch had raised £6,112.59 (with some wreath money still outstanding) this was an improvement of £515.49 on 2010 (£5,597.10 was raised in 2010) The Chairman passed on his thanks to all & specifically to Tony, Pam, Margaret & Jan.	

9. Membership Report

ITEM	SUBJECT	ACTION / REMARKS
7	<p>The following new members were welcomed:-</p> <ul style="list-style-type: none"> • David & Patsy Skinner • Pauline Tubb • Trish Prior-Jones • Neil Darg- Forsyth • David Blaney 	

10. Matters Arising

ITEM	SUBJECT	ACTION / REMARKS
8	<p>Meeting Dates for 2012 & 2013</p> <ul style="list-style-type: none"> • February 29th 2012 • April 25th 2012 • June 27th 2012 • August 29th 2012 • October 31st 2012 – AGM • January 9th 2013 • February 27th 2013 • April 24th 2013 • June 26th 2013 • August 28th 2013 • October 30th 2013 – AGM 	
9	<p>Poppy Day Appeal – 2011/2012 The Chairman set a target of £8,000 for 2012</p>	All
10	<p>Remembrance Parade 11th Nov 2012 The Chairman stated that the introduction of the revised parade format had been in his view successful, members present were in agreement.</p> <p>The President confirmed he would shortly be documenting a SOP (standard operating procedure) and asked that any member with any feedback on 2011's parade forwarded it to him without delay.</p> <p>It was noted that no collection took place at this year's Remembrance Parade, The Chairman suggested asking the Air Cadets to undertake this, Jan Swindlehurst suggested this is something the ladies of the Branch could undertake.</p> <p>The subject of collection at the Remembrance Parade to be included in the SOP.</p> <p>Book Wyndham Hall for Curry Lunch & can Jane Durcan cook?</p>	<p>All</p> <p>President.</p> <p>Secretary</p>
11	<p>BBQ-14th July 2012 at the Wyndham Hall The Chairman urged all branch members to invite non-members to attend (with the hope to make them members), it was suggested that a Raffle & quiz take place.</p> <p>A volunteer is required to plan this event</p> <p>Hall to be booked & Premise License obtained.</p> <p>Can Jane Durcan purchase / cook?</p>	<p>All</p> <p>All</p> <p>Secretary</p> <p>Secretary</p>

<p>12</p>	<p>RBL Branch Storage The Branch needs a storage facility, the Chairman advised that he thought he had identified a solution (area in Wyndham Hall) and with the support of the branch would look to negotiate a cost per annum of £200 to £250.</p>	<p>Chairman</p>
<p>13</p>	<p>Claims Form The Treasurer advised a template was now available for a “Claim Form”, the Chairman advised that where there were expenses for “Branch Business” these costs could be claimed back once authorized by one of the following:-</p> <ul style="list-style-type: none"> • Nigel de Foubert • Gerry Southwell • Paul Smith <p>Secretary to make form available on the web site.</p>	<p>Secretary</p>
<p>14</p>	<p>Sponsorship -Nile Clumps-Amesbury Rotary The Chairman provided an overview of the Nile Clumps and advised that we as a Branch had the opportunity to sponsor a tree at £25 with a plaque close by.</p> <p>The Chairman was asked how many trees are in a clump</p> <p>At this time the Branch agreed to sponsor 6 trees.</p>  <p>NileClumps.jpg</p> <p>It was suggested that Augusts Branch Meeting could be held at the site of the trees we as a Branch are sponsoring.</p>	<p>Chairman</p> <p>Secretary</p>
<p>15</p>	<p>Branch Accounts/MS1 Form-to County It was confirmed that the Branch Accounts & MS1 form were submitted to County before the end of 2011.</p>	
<p>16</p>	<p>Tesco Poppy Appeal Sat 10th Nov Jan advised that Tesco only allow one charity to collect at any one time & in 2011 the RBL were not able to collect there on the Sat before Remembrance Sunday.</p> <p>The Chairman took an action to write to Tesco.</p>	<p>Chairman</p>

11. Any Other Business

ITEM	SUBJECT	ACTION / REMARKS
17	Poppy Appeal – County Total How much did the county raise for the 2011 Poppy Appeal (broken down to branch level)?	Secretary

12. Date of Next Meeting

The next “Branch” meeting will take place on, February 29th 2012 at 1930hrs in The George Hotel.

The next “Executive” Committee Meeting will take place at 1900hrs on February 8th at Church Cottage.

There being no other business the Chairman closed the meeting at **20:40hrs.**

CHAIRMAN:- “Is it your wish that these Minutes are recorded as being correct?”

Approved / Not Approved

Signature:-.....

Name:-.....

Date:-