



# ROYAL BRITISH LEGION

*Patron H.M the Queen*

*Registered Charity Number 219279*

Amesbury Branch (BR2562)

## MINUTES OF AMESBURY ROYAL BRITISH LEGION

### ANNUAL GENERAL MEETING

Wednesday 19<sup>th</sup> October 2011

#### PRESENT

Chairman	Mr. N de Foubert	(NdF)
Secretary \ Standard Bearer	Mr. PR Smith	(PS)
Treasurer\ Membership Secretary	Mr. G Southwell	(GS)
Welfare Officer	Mr. J Swindlehurst	(JoS)
Assistant Welfare Officer	Mr. C Burden	(CB)
Area Poppy Organizer	Ms. P Gamble	(PG)
Deputy Area Poppy Organizer	Mrs. J Swindlehurst	(JaS)
Area Poppy Treasurer	Mrs. M Hughes	(MH)
Fundraising Coordinator	Mr. T Pryor-Jones	(TPJ)
Branch Member	Mr. R Ellis	(RE)
Branch Member	Mr. I Hurrell	(IH)
Branch Member	Mr. N Estlick	(NE)
Branch Member	Mr. M Browning	(MB)
Branch Member	Mr. J Neate	(JN)
Branch Member	Mr. M Pattenden	(MP)
Branch Member	Mr. J Keenan	(JK)
Branch Member	Mr. R Hughes	(RH)

#### 1. Exhortation

The Exhortation was read by the Chairman and a respectful silence was observed.

#### 2. Apologies

President	Brig AJM Durcan
Branch Member	Mr. M Kingaby
Branch Member	Mrs. A Bowerman
Branch Member	Mrs. C Hillier
Branch Member	Ms. L Gamble
Branch Member	Mr. P Tuston
Branch Member	

### **3. Chairman's Welcoming Comments**

The Chairman opened the meeting at 19:35hrs and welcomed all present.

### **4. Minutes of Previous AGM**

The minutes of the previous AGM were read by the Secretary & were proposed as true and accurate by **Mr. R Gamble** this was seconded by **Mr. T Pryor-Jones**

Vote "For" was unanimous.

Decision –Carried

### **5. President's Address / Chairman's Report**

The Chairman advised it had been a very active year & good progress had been made on:

- Branch Bye-laws – which are now in place.
- SOP's
- Branch Website –with details of upcoming events, minutes of meetings ect.
- Welfare Committee – Full year commitment, the Chairman thanked John & Chris.
- Poppy Team – Full year commitment, great support, initiative, more collection points & collectors.
- Membership – 9 new members

He then addressed the subjects of:

- "Trial" Remembrance Service & Curry Lunch
- BBQ in 2012
- Fundraising and advertising

The Chairman then thanked all for their support in the past year & continuing support in the future.

### **6. Secretary's Report**

- Bob Gamble held the post until August, with Paul Smith in supporting role, from August Paul took the lead with Bob mentoring as required.
- There have been "Five" Branch Meetings since last AGM held on 29<sup>th</sup> Dec 2010
- Minutes have been distributed via e-mail where possible, made available on the Branch Website & also via post to members known not to have e-mail / Web access.
- A Branch website has been created <http://www.britishlegion.org.uk/branches/amesbury>
- Next Branch meeting will be on 4<sup>th</sup> January

### **7. Area Poppy Organizer's Report**

- Poppies boxed & ready to be distributed
- RBL "Memorabilia" will be on sale in the town Centre only.
- Planning for "collectors" complete
- Counting will take place Tue 15<sup>th</sup> Nov at 1800hrs in "The George Hotel"

**8. Treasurer's Report & Presentation of Branch Accounts**

Branch Name		RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDED 30TH SEPTEMBER 2011					Branch Code
AMESBURY							2562
Membership Statistics: Current Year							
DD Payer No.	Branch Fee £	Life No.	Member No.	Excused No.	Youth Asso No.	Total Members	
(A)	(B)	C	(D)	(E)	(F)	(G)	
1 Bank and Cash Balances at				Closing 30 Sep 2011		Opening 1 Oct 2010	
Cash in Hand				100			
Accounts Held (give details of Account Number and Sort Code)				1596		START 2663	
<i>11075 TSB 01995652 309021</i>							
BFI				96846		93976	
2 Total Cash Held on the Accounts				98542		96639	
3 Total Movement on the Accounts						<u>1903</u>	
4 Other Assets Held							
Trust at HO							

  

	Receipts	Payments
	£	£
5 Gross Subscriptions Collected	209	209
Less: Affiliation Fees & Club Subs paid out		
6 Branch Poppy Appeal Events		85
Events Receipts / Payments		
7 Branch Fundraising Events		
8 Branch Entertainment Events		
Branch Entertainment Receipts		
Less: Entertainment Expenses		152
Net Branch Entertainment Events		
9 Monetary Gifts & Donations		
Legacies Received		
10 Interest Received/Paid (incl BFI)	2870	
Income from Investments (Dividends)		
11 Benevolent Income /Expenditure		
12 Branch Ceremonial Events		
13 Management & Administration Costs		110
Audit		
14 Purchases		
Charters, Badges, Wreaths, etc.		18
Furniture and Equipment		
15 Other Income (i.e. Transfers from Trust )		
Specify		
16 Other Payments		
To RBL Groups		
To RBL County		
To RBL Homes		
To Poppy Appeal		
To Other RBL Branches (.....Branch)		
Other (specify) <i>STORAGE</i>		
17 Total Receipts / Payments	<u>3079</u>	<u>1176</u>
18 Net Increase / decrease in Funds for the Year	<i>MONETARY</i>	<u>1903</u>

Mr. Robin Ellis proposed that the Accounts be adopted as a true and accurate representation of the previous year's accounts, this was seconded by Mr. C Burden.  
 Decision – Carried

## 9. Electing the “Officers” of the Branch

### Election of Chairman

Nominees	Proposed by	Seconded by	Votes received	Decision
N de Foubert	Mr. M Browning	Ms. P Gamble	17	Elected

### Election of Vice – Chairman

Nominees	Proposed by	Seconded by	Votes received	Decision
R Gamble	Mr. M Browning	Mr. M Pattenden	17	Elected

### Election of Secretary

Nominees	Proposed by	Seconded by	Votes received	Decision
P Smith	Mrs. J Swindlehurst	Mrs. M Hughes	17	Elected

### Election of Treasurer

Nominees	Proposed by	Seconded by	Votes received	Decision
G Southwell	Mr. M Browning	Mr. B Gamble	17	Elected

## 10. Electing the Branch Committee for the ensuing year

### Election of Welfare Officer

Nominees	Proposed by	Seconded by	Votes received	Decision
J Swindlehurst	Mr. N Estlick	Ms. P Gamble	17	Elected

### Election of “Assistant” Welfare Officer

Nominees	Proposed by	Seconded by	Votes received	Decision
R Ellis	Mrs. J Swindlehurst	Mr. T Pryor-Jones	17	Elected

### Election of Membership Secretary

Nominees	Proposed by	Seconded by	Votes received	Decision
G Southwell	Mr. N de Foubert	Mr. N Estlick	17	Elected

### Election of “Assistant” Membership Secretary

Nominees	Proposed by	Seconded by	Votes received	Decision
B Hughes	Mr. M Browning	Mr. M Pattenden	17	Elected

### Election of Area Poppy Organizer

Nominees	Proposed by	Seconded by	Votes received	Decision
P Gamble	Mr. T Pryor-Jones	Mrs. J Swindlehurst	17	Elected

### Election of “Deputy” Area Poppy Organizer

Nominees	Proposed by	Seconded by	Votes received	Decision
Jan Swindlehurst	Mr. M Browning	Mr. C Burden	17	Elected

### Election of Area Poppy Treasurer

Nominees	Proposed by	Seconded by	Votes received	Decision
M Hughes	Mr. R Gamble	Mr. M Browning	17	Elected

### Election of Branch Fund Raising Coordinator

Nominees	Proposed by	Seconded by	Votes received	Decision
T Pryor-Jones	Mr. C Burden	Ms. P Gamble	17	Elected

### Election of Property Member

Nominees	Proposed by	Seconded by	Votes received	Decision
R Gamble	Mr. R Ellis	Mr. T Pryor-Jones	17	Elected

### **11. Appointment of the Branch Standard Bearer.**

Nominees	Proposed by	Seconded by	Votes received	Decision
P Smith	Mr. N de Foubert	Mrs. M Hughes	17	Elected

### **12. AOB**

#### **Annual Report**

The Chairman advised he would be producing an annual report & a copy would be sent to County so they would be fully aware of the achievements of the Branch.

#### **Property Book**

Bob Gamble agreed to take on the responsibilities of "Property Member", the Chairman issued a pre-prepared "Property Book" to Bob, Bob issued property to branch members in exchange for a signature.

#### **Curry Lunch**

Tickets are £10 each for Curry or there is an Alternative (chicken) and Vegetarian Option

Cash tonight please.

#### **Purchase of 2.5m x 2.5m Gazebo**

The purchase of quantity 2 Gazebo's was authorized.

#### **RBL Annual Conference**

The Branch Members were asked if they would like to attend the RBL annual conference, no one felt the need to attend.

#### **Membership Council Election**

The Branch Members were asked if they would like to put themselves forward to be a member of the RBL Membership council, no one volunteered.

### 13. Remembrance Parade

#### Parade

Nigel Estlick advised that the Parade order would be as follows:-

- RBL (All branch member who wish to March)
- RN
- RAF
- ARMY
- Air Cadets
- St John's Ambulance
- Girls Brigade
- Scouts
- Fire Brigade

There will be a Base & 2 x side drum's.

#### Standard Escorts

The Standard escorts were confirmed as :-

- Ms. G Gamble
- Mr. M Pattenden

#### Working Party

Meet at 09:00hrs

- Mr. N Estlick
- Mr. T Pryor-Jones
- Mr. J Swindlehurst
- Mr. R Ellis

### 14. Date of Next AGM

The next AGM will take place on 31<sup>st</sup> October 2011 at 1930hrs.

### 15. Chairman's objectives & closing remark's

The Chairman advised that as a Branch we had made great progress & for 2012 we should aim to increase membership & improve on the progress made in 2011.

There being no other business the Chairman closed the meeting at **21:30.hrs.**

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Proposed:- ..... Secoded:- .....

Voting:-

- For
- Against
- Abstentions

Approved:- ..... Date:- .....