Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes.

27th October 2014.

Present: Liam Shelbourne (Chairman)
Mark Brook (Vice Chairman)
Keith Biles (Secretary)
Annie Bailey (Treasurer)
Pam Lewis (Welfare)
Bob French (Media)

Apologies for Absence: Dave Lewis

1. The Minutes of the meeting of 29th September 2014 were reviewed and certified as being correct .

2. Matters arising from the last meeting minutes:

   - The order for the additional Branch shields is in process.

   - The Branch accounts have been submitted to H.Q. on 30th September.

3. Chairman's report:

   - A welcome was extended to Mark Brook on his first committee meeting.

   - The Poppy Order has now been received.

   - The first bench for installation at the Cross of Sacrifice is awaiting Morrison to position. The second bench is on order.

   - The Family Evening on Friday 10th October was not so well attended as in the past (15 adults and 4 children) as several other activities were held on that evening, including a reception on HMS IRON DUKE. Food was supplied by the Hillside staff and thanks are extended to them for their assistance. Also to the Club for the bar and to Dennis Budd, and Stuart Horsewood for their work running it.

   - The information pack on the AGM has been posted on the web site.

   - The next Branch meeting would normally be held on 3rd November, but in view of the proximity to the Poppy Ball, it was decided to cancel this.

4. Treasurer's report:

   - "Form SC22 – retention of funds from the Poppy Appeal" is due for return by a deadline of 15th January. A Nil return has been made.

   - There is a deadline of 31st December to remit the funds raised for the Poppy Appeal.

- In accordance with the resolution of the AGM, the sum of £2,000 was approved to be transferred from General Funds to the Poppy Appeal.

5. Any Other Business:

    - The activity report of the Overseas Wreath Layer was considered, and it was suggested that it would be useful for the Committee to have a more detailed, ongoing report of this activity which is carried out on behalf of the Branch, and also an idea of what, if any, stocks of wreaths are held. The Chairman is to pursue this with the current post holder.

    - The arrangements for the Remembrance Day service and parade were outlined. The Club will be requested to open at 12.30 on Sunday until 4.00 pm.

    - The arrangements for the Poppy Ball were reviewed, and the following items noted:

        - Raffle tickets have been purchased
        - The musical acts and the band are all arranged
        - The list of raffle prizes has been finalized, and donors confirmed.
        - The bar will be organised by John Birmingham, and the Licence has been obtained.
        - Access to the Town Hall has been arranged from lunch time on Thursday and all day on Friday.
        - The Standard Bearer is to be Mark Brook
        - The Ode of Remembrance is to be read by Canon Paul Kerr.
        - The Loyal Toast to be given by H.E. Governor.
        - The toast to “Absence Friends” to be given by the Branch President

    - The next Social Evening for the Branch will be held on 1st December, followed by a Family Evening on 5th December.

6. The next meeting of the Committee was provisionally arranged for 7.00 pm on Monday 24th November. *Post meeting note: the meeting is to be brought forward to 17th November due to non-availability of Committee members on 24th.*

Keith Biles.
Secretary.