Royal British Legion

Falkland Islands Branch

Committee Meeting Minutes.

27th January 2014.

Present: Liam Shelbourne (Chairman)
Pam Budd (Vice Chairman)
Keith Biles (Secretary)
Annie Bailey (Treasurer)
Dave Lewis (Poppy Co-ordinator)
Bob French (Media)
Kathy Biles (Welfare)
Pam Lewis (Welfare)

Apologies for Absence: John & Sarah Maskell-Bott.

1. The Minutes of the meeting of 30th December 2013 were unavailable, and will be reviewed and certified at the next meeting of the Committee.

2. Matters arising: There were no matters arising.

3. Chairman's report:

   - A letter has been received from Head Office regarding a special donation of £250 from each Branch towards the extra costs of the Poppy Appeal relating to the 100th anniversary of World War I. Further details will be requested before any commitment is made to make such a donation.

   - A letter has been received from the National Chairman, the National Vice-Chairman and the National President thanking Branches for their efforts during 2013.

   - The capacity of the Pinn Inn has been re-assessed by the Chief Fire Officer, MPA, at the request of the Chairman. He has confirmed that the capacity remains at 60 persons at any one time. A copy of the letter is to be provided to the Club for their reference.

   - H.E the Governor, the Branch President, will be invited to the next regular meeting on 3rd February to mark his departure from the Islands.

   - The final Parade Orders are awaited for the Farewell Parade for H.E the Governor, on receipt of which further arrangements will be made for parading the Standard and to have a presence at the Parade.

   - Arrangements have been made by Cmdr. Bill Dawson for the scattering of ashes on 4th May from HMS CLYDE, the anniversary of the sinking of HMS ARROW. The Chairman will accompany the ashes to the CLYDE and undertake the scattering. There is to be no media coverage at the request of the family.

- £200 has been received from the Air Traffic Control section at MPA as a donation to support Branch activities. This will be maintained as a cash reserve until a suitable project can be identified.

- The Chairman will be “on call” on Liberation Day, wreath laying will be undertaken by the Vice-Chairman.

- The locks on the doors to the Committee Room, to the Bar and the Wreath Store require replacement as the keys are not available. The Chairman will follow-up with the appropriate authority.

4. Secretary’s report:.

    - The form reporting the return of unwanted Membership Cards was duly signed for transmission to H.O. 6 cards will be “returned”.

5. Treasurer’s report:

    - It was confirmed that the books of the branch have been handed over to the new Treasurer. The Treasurer will require a little time to find her way around the records.

    - The Poppy Appeal funds need to be collated, and will be remitted back to H.O. in due course.

    - The Bank will be advised of the change of signatories, and the Secretary will provide an extract of the Minutes to support the appointment of the Treasurer.

6. An ongoing Welfare case was reported upon, and the necessary action was initiated.

7. The next meeting of the Committee, to be advised in due course, will be held in the week before the next monthly social gathering of the Branch at 6.30pm to facilitate attendance of Committee members.

Keith Biles.
Secretary.