



# ROYAL BRITISH LEGION

*Patron H.M the Queen*

*Registered Charity Number 219279*

Amesbury Branch (BR2562)

## MINUTES OF AMESBURY ROYAL BRITISH LEGION BRANCH MEETING

Wednesday 29<sup>th</sup> June 2011

### 1. PRESENT

President	Brig AJM Durcan	(AD)
Chairman	Mr. N de Foubert	(NdF)
Secretary	Mr. RG Gamble	(BG)
Treasurer	Mr. G Southwell	(GS)
Branch Fundraising Coordinator	Mr. T Pryor-Jones	(TPJ)
Assistant Membership Secretary	Mr. R Hughes	(RH)
Area Poppy Organizer	Ms. P Gamble	(PG)
Standard Bearer	Mr. PR Smith	(PS)
Branch Member	Mr. M Browning	(MB)
Branch Member	Mr. R Ellis	(RE)

### 2. Apologies

Welfare Officer	Mr. J Swindlehurst	(JOS)
Assistant Welfare Officer	Mr. C Burden	(CB)
Deputy Area Poppy Organizer	Mrs. J Swindlehurst	(JaS)
Area Poppy treasurer	Mrs. M Hughes	(MH)
Branch Member	Mr. AW Kingaby	(AK)
Branch Member	Mr. M Kingaby	(AK)
Branch Member	Mr. I Hurrell	(IH)
Branch Member	Mr. N Estlick	(NE)
Branch Member	Ms L Gamble	(LG)
Branch Member	Mrs. J Jackson	(JJ)

### 4. Exhortation

The Exhortation was read by the Chairman and a respectful silence was observed.

### 5. Meeting Opened

ITEM	SUBJECT	ACTION / REMARKS
1	<b>Meeting Opened</b> The Chairman opened the meeting at <b>19:35hrs.</b> by welcoming all present.	

## 6. Minutes of Previous Meeting

ITEM	SUBJECT	ACTION / REMARKS
2	<p><b>Minutes Approved</b> The Minutes of the branch meeting held on Wednesday 29<sup>th</sup> June were unanimously approved by the Branch Members &amp; signed by the Chairman.</p>	

## 7. Matters Arising

ITEM	SUBJECT	ACTION / REMARKS
3	<p><b>Artifacts - Storage</b> No Progress has been made since the last meeting.</p> <p>Simon Dunford requires 24 hours' notice to collect box's</p> <p>Records to Tidworth, a box to Andrew Durcan for storage, the rest to skip.</p> <p>Date agreed to collect &amp; sort is 16<sup>th</sup> July 1000hrs at Dunford's removals.</p>	<p>Secretary</p> <p>Secretary</p> <p>All</p>
4	<p><b>90<sup>th</sup> Anniversary of RBL –BBQ</b> This has been cancelled for 2011</p>	
5	<p><b>Remembrance Parade – Church Parade</b> Nigel Estlick requires assistance, Paul Smith volunteered to assist.</p>	Paul Smith
6	<p><b>Bylaws</b> Reviewed by Exec Committee, now available on the branch Web site.</p>	
7	<p><b>Parade Marshall-14 Regt RS (Larkhill)</b> Chairman to draft letter to C.O.</p>	Chairman
8	<p><b>Remembrance Sunday – Wiltshire Constabulary</b> Secretary to draft letter to advise on requirement &amp; timings</p>	Secretary
9	<p><b>Amesbury Band – Remembrance Parade/Service</b> Some Band members feel they are now too old to march.</p>	
10	<p><b>Wreaths/layers – contact details</b> Tony Pryor-Jones to draft letter to local community groups (excluding military units) asking for conformation of attendance &amp; if they will require wreaths.</p>	Mr. T Pryor-Jones
11	<p><b>Treasurer Training</b> Branch approached by "County" and advised that the RBL was short of "Accountants", training courses are being offered on the following dates:-</p> <p>6-7 September - London</p>	
12	<p><b>Amesbury War Memorial</b> When the memorial is re-built the town council has committed to include the names of service personnel killed in action since WW2</p>	
13	<p><b>Community Mini - Bus</b> Should any housebound members of the Branch wish to attend the Remembrance Service on Sunday 13th November 2011, transport can be provided, please contact Chris Burden.</p>	

## 8. Treasurer's Report

ITEM	SUBJECT	ACTION / REMARKS
14	<p><b>Account Balances / Transactions</b></p> <p>Expenditure £30 buffet &amp; £140 Storage = £170</p> <p>Balance on current account £1,757,87</p> <p>Balance on Deposit £95,397.00 (London)</p>	
15	<p><b>Delegated Authority</b></p> <p>It was agreed that the Treasurer could authorize expenditure of up to £150 per transaction without prior authorization from the executive committee.</p>	

## 9. Welfare Committee Report

ITEM	SUBJECT	ACTION / REMARKS
16	<p>Since the below report was submitted, Mr. David Parker has died.</p> <p>The Welfare Officer's (Mr. J Swindlehurst &amp; Mr. C Burden) confirmed they had visited Camelot Nursing Home on the 27<sup>th</sup> May.</p> <p>Personnel visited were as follows:</p> <ul style="list-style-type: none"><li>• Mr. Ron Hillier</li><li>• Mr. David Parker</li><li>• Mr. Bob Hatcher</li><li>• Col. George Woolnough MC</li><li>• Mr. Colin Chadderton</li></ul> <p>For the record our discussions were as follows:-</p> <p>(1) Mr. Ron Hillier was feeling rather tired and indicated he was not up to a visit on this occasion.(confined to bed)</p> <p>(2) Mr. David Parker again stated he liked watching cricket on the television as England are playing Sri Lanka at the moment. He went on to give us a brief on how England were playing. He seemed to be in good spirits and indicated he looked forward to our visits.(confined to bed)</p> <p>(3) Col George Woolnough MC - We noticed that he hadn't completely read the book left on our last visit so the additional book we had brought for him we gave to Mr. Bob Hatcher to enjoy. He mentioned he would like to attend the Remembrance Service later this year. As Col Woolnough is able to attend under supervision, perhaps this can be accommodated after further discussion.(confined to wheelchair)</p> <p>(4) Mr. Bob Hatcher would also like to attend the Remembrance Service this year. We had a chat about his family and how he enjoys his grandson's visits. He also mentioned his Disability Buggy which is still out of action and he is being appraised for a new one.(confined to wheelchair)</p> <p>(5) Mr. Colin Chadderton, ex Royal Navy, took great delight in showing us some pictures of the Battleships and Frigates he served upon. He also expressed a wish to attend this year's Remembrance</p>	<p><b>Mr. T Pryor-Jones</b></p>

	<p>Service and passed on his thanks to Gerry Southwell, for the Soldier magazines.(confined to wheelchair)</p> <p>NOTE - The Care Manager at Camelot House, indicated that where Residents had expressed a wish to attend the Remembrance Service and were able to do so, individual carers could be made available to assist.</p> <p>The Welfare Officer's (Mr. J Swindlehurst &amp; Mr. C Burden) also confirmed they had visited Buckland Court in relation to arranging further RBL Welfare Visitations. At the present time the Manager, Mrs. Tanya Arnold is away on holiday and we were advised that a message would be passed to her upon her return.</p> <p>M.r J Swindlehurst attended Salisbury District Hospital to visit Brigadier Andrew Durcan following an operation. I am pleased to advise he has now been released from hospital and is recovering at home. May we take this opportunity in wishing Andrew all the very best and a speedy recovery from us all.</p>	
17	<p><b>Gazebo "wet weather plan"</b> Two options were tabled:</p> <p>Get a gazebo from "Amesbury Friends", Rob Ellis to approach, RBL would be responsible for erecting, dismantling &amp; returning clean &amp; dry.</p> <p>Hire a Gazebo at a cost of £120, the cost included erecting, dismantling &amp; returning clean &amp; dry.</p> <p>Decision to be made at next meeting.</p>	Mr. R Ellis

## 10. Poppy Planning Report

ITEM	SUBJECT	ACTION / REMARKS
19	<p><b>Planning</b> Tony Pryor-Jones to contact the following premises to gain authorization for the sale of poppies by their main entrance.</p> <p>Lidl, Tesco, Budgens, Co-op, ect.</p>	Mr. T Pryor-Jones
20	<p><b>Mini Market</b> Tony Pryor-Jones to gain permission to place the RBL mini market outside of Zaina's hairdressers.</p>	Mr. T Pryor-Jones
21	<p><b>Imprest Account</b> £250 was authorized for expenditure, £100 immediately available for release.</p> <p>The treasurer advised this would be subject to a monthly cash check</p>	Treasurer
22	<p><b>Count Up</b> It was confirmed that the count would take place on Tuesday 15<sup>th</sup> November.</p>	

**11. Any Other Business**

ITEM	SUBJECT	ACTION / REMARKS
23	<b>Remembrance - Curry Lunch</b> Limited tickets available, if you wish to attend contact Mrs. J Durcan on 07709 448433	All
24	<b>Mailshot</b> The Chairman stated his intension to write to all Branch Members inviting them to attend Branch Meeting's.  Secretary to distribute letter via county with the Calendar of events & these minutes.  In the future the secretary is to distribute meeting minutes via county.	Chairman  Secretary  Secretary
22		
23		
24		
25		

**12. Date of Next Meeting**

The next "Branch" meeting will take place on, 31<sup>st</sup> August at 1930hrs in The George Hotel.

The next "Executive" Committee Meeting will take place at 1900hrs on the 10<sup>th</sup> August at Church Cottage.

There being no other business the Chairman closed the meeting at **20:55hrs.**

**CHAIRMAN:-** "Is it your wish that these Minutes are recorded as being correct?"

Approved / Not Approved

Signature:-.....

Name:-.....

Date:- .....