

Royal British Legion
 Falkland Islands Branch
Committee Meeting Minutes

5th June 2026

Agenda Item:	Actions:
<p>Present: Chris Locke (CL), Keith Biles (KB), Bob French (BF), Mark Brook (MB), Marion Chandler (MC), Hogs Hegarty (HH), Jenny Clarke (JC)</p>	
<p>Apologies: Lesley Moorey (LM), John Maskell Bott (JMB), Sarah Maskell Bott (SMB), Richard Hyslop (RH)</p>	
<p>Minutes of the last meeting: The minutes of the last meeting were signed as a true and accurate record.</p>	
<p>Matters Arising: CL apologised for still having to create a QR code with contact details.</p>	CL
<p>Chairman's Report: CL said it was lovely to join the meeting from South Georgia. It is memorial season, and unfortunately, no one was able to attend Landing Day. MB has everything covered for the 14th of June. The Narrows have offered in principle to remain open in the afternoon after the parade. MB said that, with the FIDF open until 2 pm and being out of the way, this will put people off attending. MC & JC both agreed that the bar is too out of the way and that it would be best to leave it this time.</p>	
<p>Vice-Chairman's report: Wreaths arrived while away, these have all been sorted and delivered to the appropriate people. MB thought that he may not have had enough for Government House, but they have some in storage. The school packs are being put together, and MB is liaising with the Poppy appeal co-ordinator regarding merchandise. MB or HH will lay a wreath on the 14th. MB mentioned that there was another fireside chat on the 8th of June; unfortunately, due to the timing, it is not suitable here. JC will email information out to members along with the Central News.</p>	JC

<p>Secretary's Report: JC is still in touch with the band of the 6th Rifles and plans are still in place for a concert on Friday 12th June in the Town Hall. The paperwork requires completion with signatures.</p>	<p>JC to get signatures and submit paperwork</p>
<p>Treasurer's Report: The invoice for the Warrah Workshop was paid on the 29th of May. The accounts are due at the end of the month; HH is gathering the paperwork and aims to send them prior to going on leave at the end of August. A Penguin News invoice was missed, but HH apologised and will pay it next week. CL mentioned that the money which is in the Branch Account can be used for buffet etc, at functions or socials MB said that the Poppy Appeal will receive approx. £5000 from the Bar Account from the Poppy Ball 2025 and that any monies from wreaths will be paid into the Poppy Appeal.</p>	
<p>MPA Report: DC has just returned from leave but will arrange to meet with the PMC to discuss the possibility of hosting a function at MPA for all Branch members.</p>	<p>DC</p>
<p>AOB: Byelaws – CL sent email with amendments & MB agreed with them. There must be Trustees, as this is a requirement of the Charities Commission. JC is still waiting for information from the UK regarding Proxy votes. JC to send copy of Byelaws to DC</p> <p>Poppy Ball – MB has CL's list of tasks, etc. As we have to leave the hall by 12 pm on Saturday, would it be a good idea to use the town hall tables instead of the round ones from FIDF? Lisa and Lee have agreed to do the music and would like 2 tickets for the Ball. JC has spoken to the Malvina who have booked it in and must arrange to meet with them again to agree menu etc Due to limited time for clean-up, it has been decided not to hold the poppy drop. DC will ask if the laundry at MPA will launder the tablecloths after the ball. MB is going to source and order linen napkins and candles. JC will make new table decorations and will order the items.</p>	<p>JC to send Byelaws to DC</p> <p>JC</p> <p>DC MB JC</p>

<p>July Social – This will be bingo and MB is happy to run it. JC will complete the licence for the event and submit it.</p> <p>Clothing – The invoice has been paid, and JC will email Kerri to find out a timeline of when we shall receive it. HH has provided the account details for the payments.</p> <p>MC has brooch backs which she will use to make poppies with the craft group to sell for the poppy appeal.</p> <p>DC has been asked by the DIO for a Poppy Tin; MB explained that he liaises with the CWO, who has asked for extra tins this year. DC to liaise with the CWO regarding where the tins are placed.</p>	<p>JC</p> <p>JC</p>
<p>Date and time of the next meeting: Friday 3rd July 2026</p>	