

# Receipts and Payments Form

For the nine months ended 30th June 2013

Branch	NUNEATON & STOCKINGFORD	
County/District	WARWICKSHIRE	
Branch Contact Address	6 Abbeybrook, Mount Street Passage, NUNEATON, CV11 5PN	Branch Code BR 3315

## Branch Certificate

The summaries of Receipts & Payments and of Branch Assets and Liabilities which include all funds held by the Branch or held on their behalf were approved by the Branch Committee on 15th July 2013 and we confirm that there are no other accounts or assets relating to the Branch which are not included here.

We confirm that during the period from 1 October 2012 to 30 June 2013 the Trustees have carried out their duties in accordance with the Royal Charter and the Management Handbook, including the duty to maintain proper accounting records and to safeguard the property and funds of the Branch. We confirm that members of the Committee have been informed of this duty.

Signed		Chairman	Signed		Vice-Chairman
Signed		CPFA Treasurer	Signed		Secretary

## Report of the Independent Examiner

(Note: Where the accounts are subject to audit, the Auditor must submit an Audit Report in the format prescribed by their professional standards and attach it to the Accounts).

In accordance with the relevant Terms of Reference issued by the Board of Trustees of The Royal British Legion, I/we have examined the summary of Receipts and Payments in the General Account, Benevolent Account, Property Transactions and Other Funds for the period ended 30 June 2013 and of the Branch Assets and Liabilities as at that date together with the books and vouchers relating to those summaries.

In my/our opinion, the said summaries fairly state the transactions of the Branch for the period ended 30 June 2013, and its Assets and Liabilities at that date.


Except where stated below (if none then state none), no matter has come to my/our attention which gives reasonable cause to believe that:

- proper accounting records have not been kept; or
- the Branch Accounts are not prepared in accordance with the books and supporting vouchers; or
- the Branch does not have proper title to the assets and stated bank balances; or
- the Branch has not complied with Legion policies and accounting requirements

(Matters to report)

None - well presented, accurate account, thank you.

- ☒ I have checked bank statements, bank reconciliations and attached copies of bank statements are correct.
- ☒ I have checked Investment Reports and attached copies of Investment reports are correct (if available).

Signed		Qualification	RBL IE	Date	140813
Print Name	PHILIP ROBY	Contact Number	02A 76684048		
Address:	1 PLYMOUTH CLOSE COVENTRY. CV2 3LN				

## Annual General Meeting

These Accounts ~~were~~ adopted by the Annual General Meeting of the Branch on 21/11/2013  
are to be

Signed.....C.S. Mauston..... Secretary

This form must be completed, audited (or examined by an Independent Examiner) and the original sent to your County Secretary before 30 September 2013 together with stapled copies of all relevant bank accounts statements as at 30 June 2013. One photocopy (or scanned copy) to be retained by the Auditor/Examiner (as required) and one copy to be retained by the Branch. Please note that this form should be submitted to the County/District office prior to approval at the AGM.

<b>Branch Name</b> NUNEATON & STOCKINGFORD	<b>RECEIPTS AND PAYMENTS SUMMARY FOR NINE MONTHS ENDED 30TH JUNE 2013</b>	<b>Branch Code</b> BR 3315
---	---	-------------------------------

Membership Statistics: Current Year						
<b>DD Payers</b> 90	<b>Branch Fee</b> £ Nil	<b>Life</b> Nil	<b>Member</b> 108	<b>Excused</b> Nil	<b>Youth Associate</b> Nil	<b>Total Members</b> 108

	Opening 01/10/2012	Closing 30/06/2013
<b>1 Bank and Cash Balances at</b>		
Cash in Hand	0	0
Accounts Held (give details of Account Number and Sort Code)		
NatWest Current 54-21-13 A/C No. 20176406	6,899	1,335
Branch Funds Initiative A/C at HQ	1,548	7,186
<b>2 Total Cash Held</b>	8,447	8,521
<b>3 Total increase/(decrease) in cash</b>		74
<b>4 Other Assets</b>		
Trust at HO	0	0
Stock: Ceremonial Items	750	750
Stock: Furniture & Equipment	364	364
Stock: items for re-sale	216	11

	Receipts £	Payments £
<b>5 Gross Subscriptions Collected</b>	247	
Less: Membership fees paid out		247
<b>6 Poppy Appeal Events</b>		
Events Receipts / Payments	0	0
<b>7 Fundraising Events Receipts / Expenses</b>	1,084	216
<b>8 Branch Social Events</b>	0	0
Income from Social events		
Less: Event Expenses		
<b>9a Monetary Gifts &amp; Donations</b>	325	
<b>9b Legacies Received</b>	0	
<b>10 Interest Received/Paid (inc. BFI)</b>	184	0
Income from Investments (Dividends)	0	
<b>11 Welfare Income /Expenditure</b>	0	0
<b>12 Ceremonial Events</b>		37
<b>13a Management &amp; Administration Costs</b>		226
<b>13b Audit costs</b>		
<b>14 Purchases</b>		
Charters, Badges, Wreaths etc	20	0
Furniture & Equipment		0
<b>15 Other Income</b>		
Specify	0	
<b>16 Other Payments</b>		
To RBL County		0
To RBL Care Homes		500
To Poppy Appeal		60
To Other RBL Branches (.....Branch)		0
To National Memorial Arboretum (NMA)		500
Other (specify)		0
<b>17 Total Receipts / Payments</b>	1,860	1,786
<b>18 Net Increase / decrease in Funds for the Year</b>		74

<b>No of Cases</b> 0	<b>Welfare Analysis</b>	<b>Amount Spent</b> 0
----------------------	-------------------------	-----------------------

**FOR THE NIN MONTHS ENDED 30 JUNE 2013**

Pls state clearly currency you are using if not Pounds Sterling.

**Branch Name**

NUNEATON &amp; STOCKINGFORD

**Branch Code**

BR 3315

**For Field Staff Comments****For Finance Use Only**

1. Recorded on CBA (please tick)

☐

2. Entered in SUN

Journal No

3. Other Observations